

Please fax registration forms and/or  
mail to:

**Andrews Koehler & Passarelli, P.C.**

**Attn: Erinn Moore**

**4343 Commerce Court, Suite 615**

**Lisle, IL 60532**

**(630) 505-9969 (Fax)**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Total amount enclosed: \$ \_\_\_\_\_

\* I'm an existing client, please bill me on my

May invoice \_\_\_\_\_

Signature: \_\_\_\_\_

Please complete a separate form for each person  
attending.

(For convenience attach a business card)

**PLEASE RESPOND BY MAY 18, 2004.**

For more information call  
Erinn Moore at 630/505-9939



**ANDREWS KOEHLER & PASSARELLI, P.C.**

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## Spring into Action

Navigate your way  
through the Illinois  
Wage Payment and  
Collection Act

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*A Seminar presented by*

**ANDREWS KOEHLER & PASSARELLI, P.C.**

[www.akplaw.com](http://www.akplaw.com)

# Spring into Action:

## Navigate your way through the Illinois Wage Payment and Collection Act

AKP Attorneys Greg Andrews and Isham Jones will present this seminar on everyday issues faced by human resource professionals under the Illinois Wage Payment and Collection Act. Both attorneys are experienced in the practice of employment and labor law. In addition to the presentation, participants will receive practical tools to help evaluate the strengths and weaknesses of their personnel policies and practices. Seminar attendees will receive sample documents and guidelines to use in reviewing current policies and practices.

Isham Jones, a recent addition to the AKP team, formerly represented the Illinois Department of Labor prosecuting cases under the Wage Payment and Collection Act. Mr. Jones will offer insight into enforcement of the Act gained through his experience.

This seminar is designed for Human Resource Personnel, Managers, and Business Owners and is designed to assist them in complying with the Wage Payment and Collection Act in the following areas:

- ◆ Wage Garnishments
- ◆ Child Support Orders (recent change)
- ◆ Assignment of Wages
- ◆ Vacation Policies
- ◆ Deductions from Pay
- ◆ Enforcement of the Act
- ◆ Requests for Advances
- ◆ Dealing with employee damaged equipment
- ◆ Tuition payments for employees

*Seats fill up quickly.  
Be sure to register  
today!*

### Date and Location:

- ◆ May 25, 2004  
8:30 a.m. to 10:00 a.m.  
AKP Office - Lisle, IL  
1<sup>ST</sup> Floor Training Room

### Cost

\$160 each (for one person and one seminar)

\$145 (for more than one person per company).

**To sign up for seminars:  
Call 630-505-9939**

Seminar includes Continental Breakfast

*Reservation Deadline:*

*Tuesday, May 18, 2004*

**ANDREWS KOEHLER & PASSARELLI, P.C.**

AKP is a team of experienced and dedicated attorneys concentrating exclusively on representing management nationwide in labor and employment law matters. Our mission is to provide cost-effective, comprehensive solutions to human resource issues and legal needs of our clients so they can more effectively conduct business.